



Zhejiang International Studies University

College of International Education
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APPLICATION HANDBOOK 2016 YEAR

**Dear Students,
Dear Partners,**

With this information package we would like to help you to apply correctly.

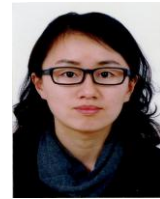
If you have a question that is not answered in this handbook please feel free to address it to College of International Education's contact personnel. We want to be able to offer you an easy use.

This handbook is subject to changes.

A. College of International Education's contact personnel

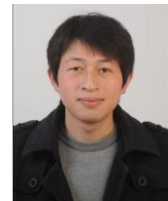
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Deputy Dean
Fluent in Chinese and English
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Mr. Yan Weijian 严伟剑

Coordinator & teacher
Fluent in Chinese and English
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Ms. Lina Patrascu 林娜

Coordinator
Fluent in English, Russian and Romanian
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Brief academic calendar

Winter holiday	<i>late January –late February</i>
Spring Semester	<i>Arrival – February 29th –March 6th, 2016</i>
	<i>Registration/ Orientation/ Classes begin – 7th March, 2016</i>
	<i>Classes and exams end – June 27th - July 3rd, 2016</i>
Summer holiday	<i>July 3rd – early September</i>
Fall Semester (concrete dates will be announced additionally)	<i>Arrival/ Registration/ Orientation/ Classes begin – early September</i>
	<i>Classes and exams end - late January</i>

B. Study programs**B1. Chinese Language program**

Duration of studies	One semester or one year
Granted document	Transcript of records
Language of instruction	Chinese and English
Courses	<input type="checkbox"/> Comprehensive Chinese 8-9hrs/week <input type="checkbox"/> Listening and Speaking 6-8hrs/week <input type="checkbox"/> Reading and Writing (depending on the level) <input type="checkbox"/> One to One Language Drill 2hrs/week <input type="checkbox"/> HSK(optional), 2hrs/week <input type="checkbox"/> Chinese Culture(optional), 2hrs/week <input type="checkbox"/> Taiji, 2hrs/week
Tuition	Tuition fee = 7000 RMB/semester.
Optional courses from other programs	At most two Courses depending on the availability of the programs
Optional courses registration/drop period	Registration upon arrival. Drop period – during first two weeks of study.

B2. Doing Business in China program

Duration of studies	One semester or one year
Granted document	<p>For one semester of studies is issued the transcript of records.</p> <p>For one year of studies is awarded the Certificate in Doing Business in China issued by Zhejiang International Studies University (with condition that student has completed the required 40 credits).</p>
Language of instruction	English
Courses	<input type="checkbox"/> China Economy <input type="checkbox"/> Small Business Management in China <input type="checkbox"/> Business Negotiation in China <input type="checkbox"/> International Trade <input type="checkbox"/> Chinese Culture <input type="checkbox"/> Chinese Listening and Speaking <input type="checkbox"/> 2-month Internship (available just for one year studies)
Tuition	Tuition fee = 9000 RMB/semester.
Optional courses from other programs	At most two Courses
Optional courses registration/drop period	Registration upon arrival. Drop period – during first two weeks of study.

C. Application

Application Materials	If students are interested in either Chinese language program or Doing Business in China program, please fill (1) Application Form (see Attachment 1), and send us the photocopies of: (2) Highest Degree Certificate (3) Official Transcript (with English or Chinese translation) (4) Passport
Application Deadlines	Spring Semester – Jan. 15, 2015 Fall Semester – June 15, 2016
Visa	In order to obtain the visa to enter China, ZISU will issue and send the acceptance letter and JW202 form for each student. Please contact the People's Republic of China authority in your country for more details about visa.

D. Accommodation (for pictures see Attachment 2)

ZISU has two campuses: Wensan Campus (downtown) and Xiaoheshan Campus (suburban). Chinese Language program is taught in Wensan campus while Doing Business in China program is taught in Xiaoheshan campus.

The shuttle buses between two campuses are arranged by the University. Buses circulate between campuses on a predefined program and the service is free of charge for University's students and staff.

Accommodation Option A	Wensan Campus (downtown). It has facilities like dorms, class buildings, libraries, canteens, performance halls, etc.
Single room including electricity, water and internet bills	12 000 RMB/semester
Double room including electricity, water and internet bills	6 000 RMB/semester
Living conditions	Rooms in the downtown campus are en-suite with a bathroom, air conditioner, TV, internet access. Kitchen and laundry are common. The students are provided with bed-linen (changed every two weeks) and cooking utensils.

Accommodation Option B	Xiaoheshan Campus (Suburb). It has facilities like dorms, class buildings, libraries, canteens, performance halls, etc.
Single room	2400RMB/semester excluding electricity, water and internet bills
Double room	1200RMB/semester excluding electricity, water and internet bills
Living conditions	Rooms in the downtown campus are en-suite with a bathroom and air conditioner. No Kitchen available and laundry are common. Students need to buy their bed-linens.

E. Additional expenses

Registration fee	500 RMB
Books	200 RMB - 500 RMB (depending on the courses)
Health report	500 RMB *In case any contagious diseases are found (for example HIV/AIDS, tuberculosis, syphilis, hepatitis etc.) there is a probability that application for stay in China will be rejected. In

	this case student must return to his/her home country. Therefore we strongly recommend before arriving to China to pass the health testing in student's home country.
Health insurance	300 RMB per semester Before classes start, students should have a health insurance for the period of stay. The insurance shall be obtained in Hangzhou. CIE will assist the students in applying for the insurance in Hangzhou.
Residence Permit	400 RMB for less than 365 Days Students need to apply for their residence permit within 30 days after their entry of China.
Visa extension	400 RMB *In case the stay in China is more than 180 days, students shall apply for visa extension. ZISU's International College will assist students to extend their visas.
Internship Permit	400 RMB After two months of good performance and attendance in class, students can apply for internship in the local organization with pay. CIE will assist students to do the paperwork.
Other living expenses, including meals and personal expenses	Covered by the student

G. Additional information

Host buddy program	ZISU provides a host buddy program in which foreign students are paired with Chinese students who volunteered for this program. During the program students will help foreign students to settle down and get familiar with the campus and the surrounding, meanwhile both sides will have a culture exchange, practice foreign languages they are studying. For taking part in this program foreign students will need to sign-up after receiving the confirmation that they are accepted to study at ZISU.
Host family program	ZISU provides a host family program in which foreign students are paired with Chinese families. Students will not live with the Chinese family, but will spend time together for different activities (visit the city, have the meals, travel, etc). For taking part in this program foreign students will need to sign-up after receiving the confirmation that they are accepted to study at ZISU.
Cultural Exchange programs	ZISU provides series of programs to enhance cultural exchanges between foreign and Chinese students. Foreign students need to sign up after receiving the information.
On-campus job	ZISU opens jobs for foreign students to practice their mother language with ZISU students of language programs. These jobs will be paid by hours.
Scholarship	To encourage outstanding students from all over the world to come and study at ZISU, ZISU runs scholarship for new students and conducts them in an open, fair and just manner. Students can sign up for it after their application is approved.
ZISU address	Room 104, Administration Building, Wensan Campus, Zhejiang International Studies University, 140 Wensan Road, Hangzhou (杭州市文三路140号 浙江外国语学院文三路校区 行政楼104室 国际学院).



Zhejiang International Studies University

浙江外国语学院外籍学生入学申请表

Application Form for International Students

No: _____

英文姓名Family Name:	First Name:	Middle Name:	照片 Photo	
中文姓名Chinese Name:	性别Gender	婚姻状况Marital Status:		
出生日期Date of Birth: 年(Y) 月(M) 日(D)	出生地Country of Birth:		Photo	
国籍Nationality:	护照号码 Passport No:	护照有效期 Passport Valid Until: 年(Y) 月(M) 日(D)		
电子邮件E-mail Address:		宗教 Religion:		
本国地址Permanent Home Address and Telephone No. 街道Street _____ 城市City _____ 国家Country _____ 邮编 Zip code _____ 电话 Phone Number _____				
邮寄地址（若与上述地址不同） Mailing Address (if different): 街道Street _____ 城市City _____ 国家Country _____ 邮编 Zip code _____ 电话 Phone Number _____				
学习经历 Education Background:				
学校名称Name of School/College/University	专业 Major	开始年月 (mo/yr)	结束年月 (mo/yr)	所获学位/年份 Degree Earned/Year
汉语熟悉程度 The Chinese Language Proficiency:				
<input type="checkbox"/> 很好Excellent <input type="checkbox"/> 好Good <input type="checkbox"/> 一般Fair <input type="checkbox"/> 入门Beginning 你曾经学过多长时间汉语 (How long have you learned Chinese)? <input type="checkbox"/> 600学时以上/Over 600 Class hours <input type="checkbox"/> 400-600学时以上/400-600 Class hours <input type="checkbox"/> 200-400学时/200-400Class hours <input type="checkbox"/> 50-200学时/50-200 Class hours <input type="checkbox"/> 50学时以下/ Less than 50 Class hours				
汉语水平考试等级 (The Chinese proficiency test/HSK): <input type="checkbox"/> 考过, ____级/Yes, band____. <input type="checkbox"/> 考过, 没有级/Yes, but no grades <input type="checkbox"/> 没有考过/No				

申请类别 Applying as:

学历生 Degree Student:

本科生 Undergraduate Student 专科生 Diploma Student

非学历生 Non-degree Student:

汉语进修生 Language Student 交换生 Exchange Student 短期访问生 Short Term Visiting Student

来浙江外国语学院学习的专业或课程

Intended major or program studied at ZISU:

申请学习期限 年 月 至 年 月
Intended duration of study: from Yr Mo to Yr Mo

推荐人或单位/电话/电子邮件
Recommended by _____

Phone Number: _____

E-mail Address: _____

经费来源 Source of Funding:

自费 Self-supporting

奖学金 Scholarship

其他 Other

申请人保证: I hereby affirm that:

上述各项中所提供的情况是真实无误的;

All the information given in this form is true and correct;

在中国学习期间将遵守中国政府的法律和学校的规章制度;

I shall abide by the laws of the government of P.R. China and the regulations of the University

申请人签字: 日期:

Applicant's signature: Date:

请申请人将本申请表及以下 (1) (2) (3) 份材料发送至 study@zisu.edr.cn

Applicants should submit the following documents with the application form to Program Manager at study@zisu.edu.cn

- (1) 最高学历证书 Photocopy of Highest Degree Certificate
- (2) 学习成绩单 Photocopy of Official Transcripts (with English or Chinese translation)
- (3) 护照复印件 Photocopy of Passport
- (4) 健康报告(有的情况下) Photocopy Health Report (if available)

Contacts:

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Tel/Fax: +86-571-88213035

Living @ Zhejiang International Studies University

Wensan Campus



Wensan campus dormitory



Xiaoheshan campus



Xiaoheshan campus dormitory



Remark: Double rooms have the same space but only two beds in.