**citirebis saxelmZRvanelo standartebi avtorTaTvis**

**1. sqolios gaformebis wesi**

naSromis struqturulad Camoyalibeba unda moxdes ara marto Sesabamisi TavebisaTvis numeraciis miniWebiT, aramed gansaxilveli sakiTxebis dasaTaurebiT. statiis Tavebad, qveTavebad da qveqveTavebad dayofisas gamoyenebul unda iqnes arabuli ricxvebi. mag.: 1.; 1.1.; 1.1.1. da a.S., calke unda gamoiyos Sesavali da daskvna.

teqsti, ZiriTadad, unda gadmoices III pirSi, avtori sakuTari poziciis gamosaxatavad maqsimalurad unda moeridos pirvel pirSi Txrobas.

statias ar daerTvis gamoyenebuli literaturis sia (wyaroebi ganTavsebulia sqolioebSi).

avtorma sqolioSi unda miuTiTos Tavis mier moyvanili citatebisa da faqtobrivi garemoebebis wyaro.

sityvis, saxelwodebis, saTauris Semokleba teqstsa da sqolioSi ar daiSveba, garda sayovelTaod miRebuli Semoklebebisa (mag.: paragrafi \_ $, weli \_ w., magaliTad \_ mag.., ixile \_ ix., Seadare \_Sead. da a.S.).

Tu statiaSi aris abreviatura, misi gamoyenebis pirvel SemTxvevaSi is unda iyos gaSifruli, ris Semdegac frCxilebSi mieTiTeba abreviatura, romelic Semdgom iqneba gamoyenebuli (mag., germaniis samoqalaqo kodeqsi (SemdgomSi \_ gks); amave principiT, xSirad gamoyenebul konvenciaTa, kanonTa Tu sxvaTa saxelwodebebi Semokldeba sakvanZo sityvis mixedviT, anu misi gamoyenebis pirvel SemTxvevaSi is moxseniebuli unda iyos srulad da frCxilebSi mieTiTos sakvanZo sityva (mag., adamianis uflebaTa evropuli konvencia (SemdgomSi \_ konvencia).

 samarTlebrivi aqtis gamoyenebisas aucilebelia sqolioSi mieTiTos misi sruli dasaxeleba da wyaro, romelSic is gamoqveynda, agreTve TariRi da gverdi.

 literaturuli wyaroebis gamoyenebisas aucilebelia mieTiTos:

1. wignisTvis \_ avtoris (avtorebis) gvari, saxelis iniciali, wignis saTauri (ubrWyalebod), nawilis, nakveTis, tomis nomeri (Tu saWiroa), gamocemis adgili, weli, gverdi (gv.-s gareSe);

2. krebulis statiisTvis \_ statiis avtoris (avtorebis) gvari, saxelis iniciali, statiis saTauri (ubrWyalebod), krebulis saxelwodeba (ubrWyalebod), miTiTebiT, Tu visi redaqciiT gamodis, nawilis, nakveTis, tomis nomeri (Tu saWiroa), gamocemis adgili, weli, gverdi (gv.-s gareSe);

3. Jurnalis (gazeTis) statiisTvis \_ statiis avtoris (avtorebis) gvari, saxelis iniciali, statiis saTauri (ubrWyalebod), periodikis saxe

SemoklebiT (Jurn., gaz.,) saxelwodeba (brWyalebSi), nomeri, weli (Tve, ricxvi), gverdi (gv.-s gareSe); ucxouri wyaroebis yvela bibliografiuli elementi unda mieTiTos originalis enaze, an im enaze, romelzec mas ecnoba avtori (Sesabamisi oficialuri Targmanis miTiTebiT).

 naSromSi miTiTebul samecniero wyaroTa saerTo raodenobis aranakleb 4/5 unda Seadgendes dasavleT evropul enebze gamoqveynebul literaturas, garda Te­mis specifikidan gamomdinare gamonaklisi SemTxvevebisa.

sqolioSi aucilebelia erTiani sistemis dacva: avtori da naSromis saTauri gamoikveTos sityvaTa sxvadasxva daxrilobiT (mag., avtori \_ daxriT (italikiT), danarCeni informacia \_ gamarTulad, aseve daxriT mieTiTeba yvela gamoyenebuli gvari, Mmag., redaqtoris), amave dros, yvela erTeuli (garda gvarisa da saxelis inicialisa) erTmaneTisagan gamoiyofa mZimiT da sqolios bolos daismis wertili.

masala, romelic mopovebulia internetis saSualebiT, saWiroebs Sesabamisi internetgverdisa da bolo ganaxlebis TariRis miTiTebas; statiis SemTxvevaSi unda mieTiTos avtoris gvari, statiis saTauri, internetgverdi, TariRi. samkuTxed frCxilebSi (<....>) mieTiTeba eleqtronuli misamarTi, kvadratul frCxilebSi ([....]) ki bolo ganaxlebis TariRi.

 saerTaSoriso sasamarTlosa da sxva qveynebis gadawyvetilebebisaTvis:

**Court of Justice**

mag: Case 16/62, Van Gend en Loos, [1963] ECR 95.

**European Court of Human Rights**

mag:. Kostovski v. The Netherlands, [1990] ECHR (Ser. A.), 221.

**International Court of Justice**

mag.: Maritime Delimitation and Territorial Questions Between Qatar and Bahrain, [1995] ICJ Reports,

saqmeebisa da maTi gadawyvetilebebis saxelwodebebi teqstSi gamoiyeneba qarTulad (italikiT), srulad ki originalis enaze SeiZleba iqve mieweros, an sqolioSi mieTiTos Semdegi TanmimdevrobiT: mxare mxaris winaaRmdeg, weli, gamomqveynebeli organo, gverdi, sasamarTlo.

mag.: didi britaneTis sasamarTloebisTvis: saqme argili argilis winaaRmdeg

(*Argyll v. Argyll*, [1967] 1Ch 302,324, .332));

aSS-is sasamarTloebisTvis: saqme brauni ganaTlebis sabWos winaaRmdeg (*Brown v. Board of Education*, 347 US 483 (1954)).

5. erovnuli sasamarTloebis gadawyvetilebebisaTvis

aucilebelia oficialuri erovnuli stilis SenarCuneba. erTgvarovani erovnuli midgomis ararsebobis SemTxvevaSi avtorma unda ixelmZRvanelos Semdegi ZiriTadi wesiT:

saqarTvelos sasamarTlo gadawyvetilebebis gamoyenebisas unda gamoiyos

SemTxvevebi \_ 1. gadawyvetileba gamoqveynebulia, 2. SesaZlebelia misi gacnoba

oficialur eleqtronul wyaroSi, 3. xelmisawvdomia mxolod sasamarTlo arqivSi \_ da Camoyalibdes erTiani midgomebi.

 **2. saerTaSoriso organizaciaTa dokumentebis damowmebis wesi**

gamoiyeneba im stiliT, romelic gamoyenebulia oficialurad saerTaSoriso organizaciis mier (ix. oficialuri veb-gverdebi).

**3. konvenciebisa da saerTaSoriso xelSekrulebebis miTiTeba**

konvenciebi da saerTaSoriso xelSekrulebebi mieTiTeba, mag.: 1985 Vienna

Convention for the Protection of the Ozone Layer, International Legal Materials, 1985, 1520

saTanadoa miTiTeba, Tu citata Casmulia brWyalebSi da sqolio gaformebulia zemoT aRniSnuli wesebis mixedviT. perifrazis an calkeuli azris formirebis wyaros miTiTebisas gamoiyeneba Sesabamisi sityva: `ixile~ an `Seadare~. `Seadare~ maSin gamoiyeneba, rodesac avtors sWirdeba gansxvavebul azrze miTiTeba.

ZiriTad teqstSi dasaSvebia mxolod naSromis saTaurTan uSualo kavSirSi myofi an dasaxuli miznis misaRwevad aucilebeli informaciisa Tu analizis miTiTeba. damatebiTi informacia SesaZlebelia mieTiTos sqolioSi.

ucxouri terminebi da gamoTqmebi unda gadmoices sqolioSi, Tu naSromis uSualo mizani ar aris terminis warmoSobis dadgena.

qarTuli teqstisTvis unda gamoviyenoT `qveda~ da `zeda~ (`...~) brWyalebi, ucxoenovani teqstisTvis \_ `zeda~ (~...~) brWyalebi;

citirebuli teqstis bolos sasveni niSnebi \_ wertili, orwertili, wertil- mZime, kiTxvisa da Zaxilis niSnebi \_ daismis brWyalis win, roca isini asruleben winadadebas, da brWyalis Semdeg, konteqstis mixedviT, Tu es brWyali ekuTvnis calkeul sityvas an frazas;

rodesac sityvasTan erTdroulad Tavs iyris brWyali, sasveni niSani da sqolios niSani, unda davicvaT Semdegi Tanmimdevroba: 1. brWyali, 2. sasveni niSani,

3. sqolios niSani; citirebuli teqstis (winadadebis) bolos ki: 1. sasveni niSani, 2. brWyali, 3. sqolios niSani. erTad ar iwereba ori brWyali. frCxilebis SemTxvevaSi ki SeiZleba maTi gansxvavebuli formebis gamoyeneba;

teqstSi unda gairCes tiresa da defisis gamoyeneba. defisi aris mokle xazi, romlis win da Semdeg ar aris intervali, tire ki ufro grZeli xazia da mis win da Semdeg aucilebelia intervalis dacva;

sqolioSi imave wyaroze miTiTebisas, romelic ukve gamoyenebuli iyo, saWiroa gamoiyos Semdegi SemTxvevebi:

Aa) zustad wina sqolioSi miTiTebuli wyaros nacvlad mieTiTeba `iqve~.

`iqves~ Semdeg ki (Tu saWiroa) mieTiTeba gansxvavebuli monacemebi (tomi, weli, gverdi);

b) manamde miTiTebuli, magram ara winamdebare, wyaros gamoyenebisas unda mieTiTos am wyaros sruli dasaxeleba Sesabamisi gverdiT.