



Project Actors Capacity Training in Caucasus

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PACT Final Conference in Tbilisi

PACT has organised its final Dissemination Conference in Tbilisi, on 29-30 October 2015. The programme includes presentations of the project activities and results, Q&A sessions, as well as Learning Café style sessions, where participants will use their own experience in projects to solve challenges posed by experienced project managers. To read more about this event, please visit the PACT website.



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EU Trainers' profiles

All PACT trainings are supported by experienced trainers in project design. Discover some new profiles here:



Khatuna Tskhadadze has joined Tbilisi State University administration as the Head of the Student Career Development Center in 2013. She has an extensive work experience in the field of employment and career development as well as of administration and management of internationally-funded projects.

She has experience of developing training modules and delivering trainings to different target groups of beneficiaries: university students, secondary school students and students of vocational education institutions.

Currently she is providing individual and group career counselling sessions for TSU students and graduates, organizes meetings and targeted events with the involvement of employers in order to promote students' employment and career development opportunities. She has recently delivered 3-month pilot course in Career Development developed under TEMPUS CASEDE project to the students of Faculty of Social and Political Sciences, Business and Economy and Law of TSU (2014).

Khatuna has performed in different EU funded projects delivering short trainings and information sessions to secondary school students on EU role and mission, its values and priorities in Tbilisi, Kutaisi and Zugdidi (Projects LET'S MEET EUROPE; LET'S TALK ABOUT BOOKS; EU CULTURE WEEK, 2012-2014).

Working for USAID funded Job Counseling and Placement Project of IOM, Khatuna has performed as co-trainer in pilot training sessions in Job Search and Self Presentation Mechanisms delivered in 3 universities of Tbilisi: Caucasus University, Ilia State University and TSU (2010-2012).

She has more than 15 years' experience of teaching Italian Language and Literature at the Faculty of Humanities of TSU, so the interaction with students is an essential part of her professional life and activity.

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Yegane Balamedova is an English language instructor at Khazar University. She has BA and MA in English language and literature from Azerbaijan University of Languages. She has participated in different trainings, seminars and courses such as Teaching Pronunciation Training, CISELT course, Professional Development Course and etc. She started her career as an English Language Instructor at Smart Language Training Centre and is currently working at Khazar University and British Educational Center as an English Language Instructor. She is fluent in Azerbaijani, Turkish, English, and Russian; intermediate in French & Spanish. Contact: yegane-balamedova@rambler.ru

Jeyhun Kerimov is an English language teacher at Khazar University. He has BA and MA in English language from Azerbaijan University of Languages and is currently doing his PhD at Khazar University. He has participated in different trainings, seminars and courses such as Teacher's Training programmes on new educational curriculum, Analysis of Assessment Results, Azerbaijani 21st Century English Teacher Mid-Winter Seminar and etc. He started his career as an English Language Instructor in various language centers and is currently working at Khazar University as an English teacher and Non-major Program Coordinator. He is fluent in Azerbaijani, Turkish, English; intermediate in Russian and basic in French. Contact: Ckerimov@khazar.org



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First results within PACT Mentoring Scheme

According to the project proposal, Khazar University is responsible for the set up and coordination of the mentoring tandems. The Khazar University team has developed the Mentoring Scheme, which is meant to offer the mentor and mentees with the general approach and overall description of roles of mentors and mentees. The mentoring process is undertaken to support mentees professionally by providing advices, establishing strong ties between entities of both parties. Mentoring tandems are currently being finalized, with 12 tandems formed already. Some of the

tandems have already started working, sharing experiences with each other. Keep following PACT website for updates.



Tool on the spotlight: Output Description/Product Description

All outputs or products of the newly planned project can be described. If one of the outputs is a guidebook for trainers, it can be described in terms of page numbers, table of contents, language versions etc. This breakdown or detailed description of the outputs or products happens with this tool.

During project planning clear descriptions are created to specify the composition and quality of project outputs (products). Product descriptions provide a common quality standard for each deliverable and are the basis of management approval (before work begins), production and quality checking.

Product description is the first step in developing the research requirements to reach the aims of the project. It enables verification of the scope and the boundaries of the product (which functionalities are included and which are not) and scope management during the project. It also produces a good understanding of the project's academic and non-academic end-products, as well as stops unpleasant surprises, misconceptions and conflicting/ambiguous expectations about the outputs.